AGENCY GUIDELINES

- Food pantries have to be publicly accessible to their clients. For this reason, a food pantry cannot operate out of a private residence or business.

- Food received by an agency is intended for that agency only. There can be no sharing of products between agencies or non-members.

- The food you receive from River Bend Foodbank is intended for client use only. It is not to be used for church functions, union meetings, flea markets, parades, bible classes, etc.

- Donations may not be asked for or accepted from food pantry recipients. Agencies are not allowed to defray pantry costs by charging by the pound, package, individual or family size.

- Food pantries must be open at least one morning or afternoon per week. RBFB will not service pantries that operate on an “on-call” basis.

- No food may be given before or after church services. Our food is not intended to be an enticement for joining a particular denomination. Pantry hours must be separate from church service hours.

- Food pantries and soup kitchens located in Bureau, Hancock, Henderson, Henry, Knox, McDonough, Mercer, Putnam, Rock Island, Stark, and Warren counties are eligible to receive federal commodities without contributing a shared maintenance fee.

Final decision to service any agency rest with RBFB. Agencies will be monitored for compliance with above guidelines. Violation(s) may result in expulsion from RBFB.