



## SOP ServSafe Food Handler Set up:

### BEFORE THE EXAM:

- The course will cost \$15.00 (Discount with FEEDAMER10)
- Your computer **MUST** have Adobe Flash Player downloaded to the computer or the course will not run!
- You may need to enable pop ups so that the course will run.
- It will take approximately 2 hours to complete the online course and exam.
- You will need to have a printer to print your certificate to mail to RBFB.

### WHEN YOU'RE READY TO TAKE THE EXAM:

1. Log onto ServSafe <https://www.servsafe.com/> and create an account.
2. Select the ServSafe Food Handler radio button.
3. Find "Choose a Course" and select "Buy Course + Exam" and "Buy Now."
4. Enter the state, either Iowa or Illinois, as applicable to the person/agency and select the submit radio button.
5. Select the "ServSafe Food Handler Online Course and Assessment Bundle" and add to cart.
6. Select "Product added to cart – View your Cart."
7. Select "Checkout." Add your payment information and select "Checkout."
8. You will be given a course key number.